

EXECUTIVE SECRETARIAT

Routing Slip

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Remarks:

Executive Secretary
6/22/82
Date

3637 (10-81)



JUN 18 1982

Honorable William J. Casey
Director
Central Intelligence Agency
Washington, DC 20505

Dear Mr. Casey:

Last year, Senator Dennis DeConcini, with the endorsement of the Senate Committee on Appropriations, requested that the General Services Administration (GSA) conduct a study of the management of the Federal motor vehicle fleet. GSA was asked to perform this review "...with the underlying objective of recommending ways in which the cost and size of the Federal motor vehicle fleet can be effectively reduced...." We recently completed the study and forwarded the final report to appropriate committees of the Congress and the Office of Management and Budget. Since the report findings and a number of the recommendations we have made will affect the vehicle operations of your agency, I am enclosing a copy for your information.

As the enclosed report indicates, there are significant opportunities for fleet management improvements and cost reductions. We have not recommended any reductions in the number of Government-owned vehicles at this time because of the potential for serious adverse impact on agency operations. However, we have been advised that Senator DeConcini intends to introduce legislation reducing Federal motor vehicle expenditures by \$150 million, a cut of almost 15 percent.

The 14 budgetary, legislative, and administrative actions recommended in the report emphasize the need for (1) an assessment of all sources of vehicle support (not merely Government-owned vehicles), (2) stronger, centralized oversight by each of the major agency fleet operators, (3) full-cost disclosure of motor vehicle operations, (4) reallocation of funding to the most cost effective vehicle sources, and (5) uniform motor vehicle data collection and management requirements. Improvements of this magnitude will require as an initial measure that each major agency centralize its vehicle oversight and ultimately require that the Government establish a single fleet manager. Over the next several months, we will be initiating separate communications to your staff on each of the recommendations requiring action by your agency.

I hope that you will join us in supporting the changes necessary to improve the management of the Federal motor vehicle fleet.

Sincerely,

Enclosure

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Report to the Senate Committee
on Appropriations
Subcommittee on Treasury,
Postal Service, General Government

**Management of the
Federal Motor Vehicle Fleet**